

**OBIEE Dashboard:**

**Graduation Tracking Status for students  
in "Applied" status**

**Summary of Steps:**

- 1. my.WSU
- 2. Main Menu → OBIEE Reporting
- 3. Dashboards → Undergraduate Advisor Management
- 4. Select “Graduation Processing”

**my.WSU:**

<https://my.wsu.edu>

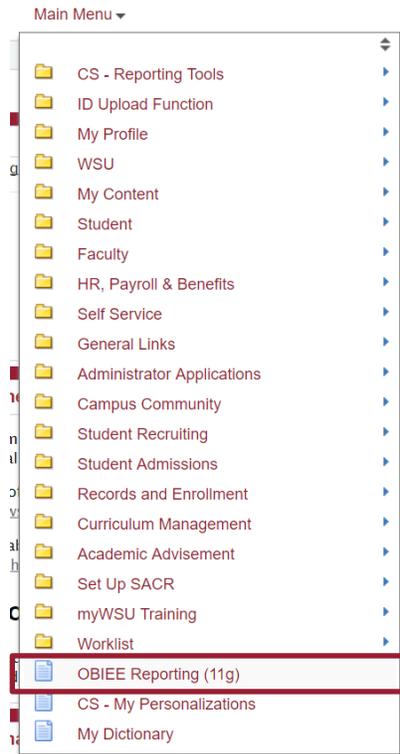
**Questions?**

[wsu.graduations@wsu.edu](mailto:wsu.graduations@wsu.edu)

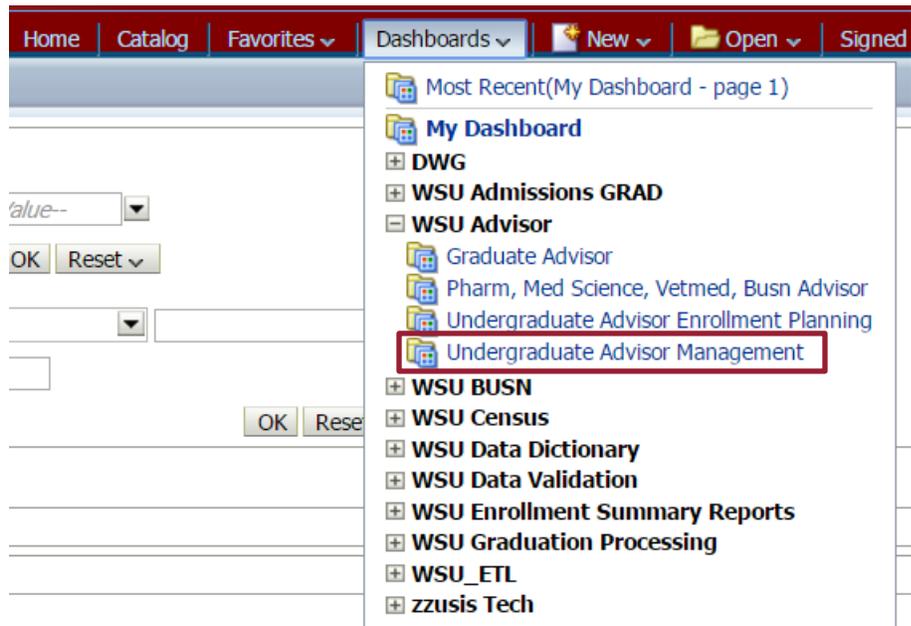
**Detailed Instructions:**

- 1. Sign-in to my.WSU, select “Main Menu”, and select “OBIEE Reporting”

You may need to disable your browser’s pop-up blocker.



2. Select “Dashboards” and “Undergraduate Advisor Management”



3. Select the “Apply for Graduation by Term” tab



## 4. Overview of Dashboard

### A. Select "Graduation Processing" to view report

Advisor Advisee **Apply for Graduation by Term** Graduation Application Inactivated Bookings Reports Census - UGRD Advisor Advisee My Advisee RAV Holds Summer UGRD Session Class Search Recruitment/GPA by Course Prefix (SDW) Academic Standing(SDW) »

Apply for Graduation by Term **Graduation Processing**

Expected Grad Term: 2217 Academic Career: --Select Value-- Graduation Status Code: NREV Academic Group: --Select Value-- Academic Program: --Select Value-- Degree Checkout Status: AG Campus: --Select Value-- ADVISOR\_NAME: --Select Value-- **Apply** **Reset**

This dashboard is using real time Graduation Tracking data. It is used by the employees of the Registrar Office who are clearing non Graduate Student degrees for a given term.

**GTS Code = Grad Tracking Status**  
500 = 500 Course(s), ZYV = 7 Yr VETM/UGRD/HONORS, ACTV = Prog w/o Appl, ARI = AR Issue, AV = Awarded, BEG = BEG, COMP = Complete, CUW = UIW/SU Co-op Courses, DCI = Date change in, DOC = Date change out, EXIT = EXIT - Exit Interview, ECP = Fut Career Prog, FL = CAS Foreign Language, FFB = Fut-Post Bac, FSB = CAS Foreign Language, GRAD = GPA low for degree or major, GPAM = GPA low for minor, HON = Honors College, HPPC = HOLD-Program/Plan Change, HTI = Hold Term Issue, INAC = Inactive, INCM = Incomplete Minor, INCP = Incomplete, INEL = Ineligible, INTR = Internship, IPC = In Process Complete, IXG = I, X or Blank Grade(s), JWP = JWP, MEH = MEH, NOTV = Not Valid, NREG = Not reviewed, S120 = Less 120 Units, TEAC = Student Teaching, TCB = Transfer Work, UD40 = Less 40 UD Units, WCPES = WP & Course Req., WCP = WP - missing Writing Portfolio, WPEX = WP & Exit, STL = [Old] STL - IC GRADES

Graduation Processing (CS)

| Name | ID Number | Plan Description | Graduation Status Code | Graduation Status Description | Degree Checkout Status | Status Dt | Advisor Name | Service Indicator | Acad Group Description | Academic Program |
|------|-----------|------------------|------------------------|-------------------------------|------------------------|-----------|--------------|-------------------|------------------------|------------------|
|------|-----------|------------------|------------------------|-------------------------------|------------------------|-----------|--------------|-------------------|------------------------|------------------|

### B. Input sort parameters from drop downs

- To "Select All", click "search" at the bottom of the drop down. This will open the below box which allows users to select all, or pick and choose items. This is especially useful for the Grad tracking status field, as there are many and it is often desired to view all at one time.
- The "Advisor Name" sort field is not currently working as expected in OBIEE, but we find that exporting to Excel allows for better presentation and sorting of OBIEE returns anyway.

GRAD = GPA low for degree or major, GPAM = GPA low for minor, HON = Honors College, HPPC = HOLD-Program/Plan Change, HTI = Hold Term Issue, INAC = Inactive, INCM = Incomplete Minor, INCP = Incomplete, INEL = Ineligible, INTR = Internship, IPC = In Process Complete, IXG = I, X or Blank Grade(s), JWP = JWP, MEH = MEH, NOTV = Not Valid, NREG = Not reviewed, S120 = Less 120 Units, TEAC = Student Teaching, TCB = Transfer Work, UD40 = Less 40 UD Units, WCPES = WP & Course Req., WCP = WP - missing Writing Portfolio, WPEX = WP & Exit, STL = [Old] STL - IC GRADES

**Select Values**

Available

Name Contains

Match Case

ARI  
DCI  
DCO  
INCP  
INEL  
NOTV

Selected

NREV

OK Cancel

NREV Not reviewed Applied to Graduate 7/18/2021 Andersen Kim

